

Title of Workshop: \_\_\_\_\_

**1. Workshop Justification**

a. The purpose of the workshop is:

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b. Delegates would want to attend this workshop because:

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**2. Personal Philosophy**

a. The motivation to prepare and present this workshop is provided by:

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**3. Introduction of Workshop**

a. Five ideas/concepts that everyone will learn from this workshop:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

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b. The unique theme or gimmick used to present my/our topic is:

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c. I/we will provide positive feedback and reinforcement to students who actively participate in my/our workshop by:

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d. The room in which I/we will be presenting in should be arranged:

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e. Icebreaker

1. I/our icebreaker activity will take \_\_\_\_\_ minutes. It will include:

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2. I/our icebreaker is relevant to the workshop because:

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#### 4. Body of Workshop

a. Name of Activity #1: \_\_\_\_\_

1. It will take \_\_\_\_\_ minutes.

2. Summary: \_\_\_\_\_

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3. Goals of the activity: \_\_\_\_\_

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b. Name of Activity #2: \_\_\_\_\_

1.It will take \_\_\_\_\_ minutes.

2.Summary: \_\_\_\_\_

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3.Goals of the activity:

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c. Name of Activity #3: \_\_\_\_\_

1.It will take \_\_\_\_\_ minutes.

2.Summary: \_\_\_\_\_

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3.Goals of the activity:

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**5. Conclusion**

a. The workshop ideas/concepts will be summarized by:

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b. Delegates will evaluate my/our workshop by:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. Workshop and Presentation Experience**

a. Participation at previous conferences:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b. Past workshop presentations:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c. Summer leadership programs attended:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

d. Any other presentation/leadership experience that has been useful:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. Workshop Description**

a.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**8. Advisor Signature**

a. I, \_\_\_\_\_, advisor at \_\_\_\_\_,  
approve this workshop application.

b. Signature: \_\_\_\_\_